**SEN Information Report**

The Special Educational Needs and Disability Regulations 2014 require schools to publish certain information about their policy for supporting pupils, including LAC, with SEND, which must be updated annually. Information reports need to be accessible for all pupils and parents, and should be presented in clear, plain language. It’s important that schools have due regard to the statutory information they need to publish and the need to make the information easy to digest.

Schools should use this template as a basis for their SEN Information Report. It has been developed in accordance with the ‘Special educational needs and disability code of practice: 0 to 25 years’ 2015 to ensure all statutory information is included, as well as ‘Keeping children safe in education’ (KCSIE) 2018 which addresses specific areas and additional risks staff members should be aware of for pupils with SEND. Some sections have been included that are good practice (signposted as ‘optional’) – these relate to the information outlined in KCSIE and the spending of your SEND budget. Whilst these are optional, including information on these shows additional transparency and demonstrates how your school is meeting its duties in other areas.

Wherever possible, provide bullets under each section to make sure your report is easy to follow.

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**Our school’s approach to supporting pupils with SEND**

**Catering for different kinds of SEND**

**Cognition and learning**

**Communication and interaction**

**Sensory and/or physical needs**

**Social, emotional and mental health**

**Key staff and expertise**

**The SENCO**

|  |  |  |
| --- | --- | --- |
| Name of staff member | Email address | Phone number |
|  |  |  |

**Securing and deploying expertise**

|  |  |  |
| --- | --- | --- |
| Name of staff member | Area of expertise | Training |
|  |  |  |
|  |  |  |
|  |  |  |

**Equipment and facilities**

**Other professionals**

**Identifying and assessing pupils with SEND**

**If you have a concern about your child.**

**Consulting with pupils and parents**

**Parents**

**Pupils**

**Teaching appr****oach**

**Transition support**

**If your child is joining us from another school:**

**If your child is moving to another school (including to Y7):**

**When moving classes in school:**

**Inclusivity in activities**

**Evaluating effectiveness**

**Handling complaints**